

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 5 February 2013
Report for: Information
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2012/13

Summary

This report sets out the updated work plan for the Committee for the 2012/13 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Committee is asked to note the 2012/13 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
Extension: 1323

Background Papers:

Accounts and Audit Committee Terms of Reference.

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit *	Risk Management	Annual Governance Statement / Corporate Governance	Anti- Fraud & Corruption Arrangements	Accounts
28 June 2012	Agree Committee's Work Programme for 2012/13 Training & Development – Presentation on draft accounts (provided outside committee)					
	- 2011/12 Annual Internal Audit Report	- Audit Progress Report		- Review 2011/12 draft Annual Governance Statement - Accounts and Audit Committee Annual Report to Council		- Review 2011/12 draft accounts - Treasury Management Annual Performance 2011/12
26 September 2012	Training & Development - Treasury Management (to be provided outside committee – 10 October 2012) - Role of External Audit (Presentation by the Audit Commission at the Committee meeting)					
	- Q1 Internal Audit Monitoring Report	- Annual Governance Report	- Strategic Risk Register Monitoring Report	- 2011/12 Annual Governance Statement (final version)	- Benefit Fraud Investigation 2011/12 Annual Report	- Approval of Annual Statement of Accounts 2011/12
21 November 2012	Training & Development – Insurance (Presentation at the Committee meeting)					
	- Q2 Internal Audit monitoring report	- Annual Audit Letter			- Anti Fraud and Corruption Policy and Strategy.	- Treasury Management : mid year review - Insurance update - Reserves update

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Annual Governance Statement / Corporate Governance	Anti- Fraud & Corruption Arrangements	Accounts
5 February 2013	Training and Development - Benefit Fraud Investigation (Presentation at the Committee meeting)					
	- Q3 Internal Audit monitoring report	- Audit Update		- Consider improvement action taken in 2012/13 in respect of a 2011/12 governance issue. - Report on arrangements for 2012/13 Annual Governance Statement		-Treasury Management Strategy
20 March 2013	Training and Development – consideration of 2013/14 work programme.					
	- 2013/14 Internal Audit Plan	- Audit Opinion Plan - Grant Claims report	- Risk Management Policy and Strategy - Strategic Risk Register Monitoring Report	- Consider improvement action taken in 2012/13 in respect of a 2011/12 governance issue. - Effectiveness of Internal Audit (Annual Review)	- Anti Fraud & Corruption / National Fraud Initiative update	

* Details for the External Audit work plan are subject to confirmation given the changes in external audit arrangements for 2012/13.